



Casino Party Guidelines

Arizona Casino Knights's set up crew will have the tables and accessories for your party set up and ready to go at your location approximately **one hour** before the casino begins. If you need earlier set up, prior arrangements must be made and additional charges will apply. Professionally attired dealers will be behind their tables and ready to deal approximately 10 minutes before the casino opens. Most of our customers provide prizes at the end so their guests have a chance to win something. ***Arizona Casino Knights*** will provide either raffle tickets or auction vouchers if you choose to provide prizes but running the raffle or auction is the responsibility of the party host/hostess.

Starting - Each guest will receive one laminated voucher card for "\$500" (The party manager will provide these to the host/hostess to pass out prior to the arrival of the guests). Please limit the vouchers to one per person as any more will cause a shortage of chips and a lot of confusion. When the casino opens guests may turn in the "\$500" voucher card at any of the tables where our dealers convert the card into playing chips. The denominations of each color of playing chip are listed on the voucher but our friendly dealers will re-iterate this when they exchange the voucher for chips.

Playing - Guests begin play once they have exchanged the voucher for chips. Minimum and Maximum wagers of "\$5" to "\$100" are established to ensure the games move along at a good pace and the guests don't run out of chips too quickly. For parties other than fundraisers these limits will be strictly enforced. ***Arizona Casino Knights*** provides enough playing chips per table based on this formula. Please do not ask to raise limits as this will simply cause a shortage of chips and a lot of confusion. If the guests do not know how to play the game, our friendly dealers will be only too happy to explain it to them to ensure that everyone learns, has fun and experiences the festive casino atmosphere.

Ending - Approximately 10 minutes prior to the closing of the casino we will call last hand. When the wagering ends, guests turn in their chips at the same table where they are playing and the dealer will exchange the chips for either raffle tickets or auction vouchers for a chance to win the prizes you provided. When all the chips are exchanged for Raffle tickets or vouchers, the party manager and set up crew will break down the tables and load them out.

Payment - The final half of the payment for services is due on the day of the party. If you do not have a copy of your invoice handy the party manager can provide one for you. If you have not paid by credit card please give the final payment to the party manager.

Breakdown – Break down and loading of casino equipment will begin immediately following the end of the casino. If you need later break down, prior arrangements must be made and additional charges will apply.

Gratuity – Gratuities are not included in the cost of the party. If you feel a gratuity is warranted please feel free to include that with the payment. We ask that the gratuity be given to the party manager and he/she will distribute accordingly.